

# CHELFORD PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

**Date:** Thursday 10<sup>th</sup> September 2020

**Time:** 7:30p.m.

**Venue:** Remote meeting via Zoom

### Joining Details:

Meeting Link: <https://us04web.zoom.us/j/76274831928?wd=MDlpUWx3V0JJJaGIZSU5mZ2dVV05Cdz09>

Meeting ID: 762 7483 1928

Passcode: 3BM69k

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 6<sup>th</sup> September, 2020

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## AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to remotely attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
- 4. Reports from External Organisations**
  - (a) Gawsworth & Chelford Wards Policing Teams - Report on matters of interest / concern within the Parish.
  - (b) Cheshire East Ward Member Cllr. M. Asquith - Report on items of interest to the Parish Council.
- 5. Finance**
  - (a) To note receipts since the meeting held 12<sup>th</sup> March, 2020. (Appendix A)
  - (b) To ratify payments made since the meeting held 12<sup>th</sup> March, 2020. (Appendix B)
  - (c) To receive and consider the Financial Statement 2020/21 as at 10<sup>th</sup> September, 2020. (Appendix C)
  - (d) To authorise payments listed at Appendix D.
  - (e) To review the earmarked reserves held as at 10<sup>th</sup> September, 2020. (Appendix E)
  - (f) To receive and consider a grant application from Friends of Chelford Station.

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## 6. Planning & Licensing

- (a) To consider the following planning applications -
  - i. 20/2755M - 7 Robin Lane, Chelford, Cheshire. SK11 9AZ  
A single storey extension was completed last year under permitted development. The intention now is to build a 2nd floor extension on top of this. The extension will include a master bedroom with en suite bathroom.
  - ii. 20/3607M - Eddie Stobart Ltd., Knutsford Road, Chelford. SK11 9AS  
Amendment to s106 (release the local connection criteria for the Shared Ownership units) on application 16/0504M - Reserved matters application for access, appearance, landscaping, layout and scale following approval 13/4640M.
- (b) To receive an update, if available, from Cheshire East Council regarding concerns raised about the Licensing Application process.

## 7. Community Issues

- (a) To receive an update on community speed watch activities.
- (b) To receive an update on improvement work at Mere Court Park.
- (c) To receive a report following a meeting with Cheshire East Council regarding use of s.106 funds for improvements to local play, recreation and amenity facilities.
- (d) To receive an update regarding s.106 funds allocated to indoor sports and recreation at Chelford Parish Hall.
- (e) To receive an update relating to uprooted signage within the Parish.

## 8. Matters for inclusion on next/future meeting agenda

- (a) Planted area near to bus passenger shelter, Knutsford Road, Chelford.
- (b) Overgrown hedges within Parish.

## 9. Date of next meeting - To be determined.

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 6<sup>th</sup> September, 2020

For further information and copy agenda please contact:

Tel: 01477 571444 Email: [clerk@chelfordparishcouncil.org.uk](mailto:clerk@chelfordparishcouncil.org.uk)

# CHELFORD PARISH COUNCIL

## APPENDIX A

### Receipts 2019/20

a. NatWest Bank plc.	£7.78	Gross interest - January 2020
b. NatWest Bank plc.	£7.03	Gross interest - February 2020
c. Chelford Parish Hall	£220.00	Chelford Activity Park repairs
d. NatWest Bank plc.	£8.03	Gross interest - March 2020

### Receipts 2020/21

a. Cheshire East Borough Council	£20,956.50	Precept 2020/21 (50%)
b. NatWest Bank plc.	£7.53	Gross interest - April 2020
c. H.M. Revenue & Customs	£861.42	VAT reclaim 2019/20
d. NatWest Bank plc.	£7.28	Gross interest - May 2020
e. NatWest Bank plc.	£0.40	Gross interest - June 2020

## APPENDIX B

### Payment 2019/20

a. Cheque No 001346	Greenfingers Landscapes Ltd.	£205.99	Grounds Maintenance - March 2020
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### Payments 2020/21

a. Direct Debit	E-ON	£17.06	Electricity charges: Jan-Mar 2020
b. Direct Debit	1&1 IONOS	£1.00	Email account fee - April 2020
c. Cheque No 001347	Greenfingers Landscapes Ltd.	£216.30	Grounds maintenance - April 2020
d. Cheque No 001348	Playsafety Ltd.	£164.40	RoSPA Inspection
e. Cheque No 001349	CPRE	£36.00	2020/21 Membership fee
f. Direct Debit	1&1 IONOS	£1.00	Email account fee - May 2020
g. Cheque No 001350	Greenfingers Landscapes Ltd.	£216.30	Grounds maintenance - May 2020
h. Cheque No 001351	JDH Business Services Ltd.	£202.80	Internal Audit fee 2019/20
i. Cheque No 001352	Cheshire Association of Local Councils	£376.20	2020/21 Affiliation fee
j. Direct Debit	1&1 IONOS	£2.40	Email account fee - June 2020
k. Cheque No 001353	Northwich Town Council	£3,954.00	Provision and planting of planters, removal of old planters
l. Cheque No 001354	Greenfingers Landscapes Ltd.	£216.30	Grounds maintenance - June 2020
m. Cheque No 001355	Cheshire Community Action	£50.00	2020/21 Membership fee
n. Direct Debit	E-ON	£17.06	Electricity charges: Apr-Jun 2020
o. Direct Debit	1&1 IONOS	£2.40	Email account fee - July 2020
p. Cheque No 001356	Greenfingers Landscapes Ltd.	£216.30	Grounds maintenance - July 2020

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## APPENDIX C

Financial Statement for 2020/21 as at 10th September 2020					
Actual 2019/20 £.	Details	2020/21 Budget £.	Actual to Aug. 20 £.	Agenda Sep. 20 £.	Budget Balance £.
	<b>Receipts</b>				
31,684.00	Precept	41,913.00	20,956.50		20,956.50
0.00	Balances	2,000.00	0.00		0.00
84.74	Investment Interest	0.00	15.21		0.00
0.00	Sale of Assets	0.00	0.00		0.00
411.62	Grants, Donations & Refunds	0.00	0.00		0.00
0.00	Contra Income	0.00	0.00		0.00
1,022.16	V.A.T. Refund & Income Tax adjustment		861.42	223.98	909.01
<b>33,202.52</b>	<b>Total Receipts</b>	<b>43,913.00</b>	<b>21,833.13</b>	<b>223.98</b>	<b>21,865.51</b>
	<b>Payments</b>				
9,042.36	Salary (Clerk)	10,908.00	0.00	4,957.56	5,950.44
84.23	National Insurance (Employer)	200.00	0.00	91.56	108.44
643.68	Allowances (Clerk)	725.00	0.00	187.28	537.72
0.00	Chairman/Member Allowances	0.00	0.00		0.00
127.94	Administration	270.00	0.00		270.00
353.00	Audit Fees (Internal & External)	475.00	169.00		306.00
550.30	Insurance	1,100.00	0.00		1,100.00
50.00	Sect. 137 Donations	400.00	0.00		400.00
510.28	Grants	2,880.00	0.00		2,880.00
217.95	Parish Council Newsletter	375.00	0.00		375.00
64.51	Street Lighting (Electric & Repairs)	270.00	32.50		237.50
28.28	Website	50.00	5.66	4.00	40.34
350.00	Professional Services	1,175.00	0.00	257.00	918.00
0.00	Advertising	100.00	0.00		100.00
497.20	Subscriptions/Affiliation Fees	545.00	462.20		82.80
100.00	Training	380.00	0.00	25.00	355.00
252.50	Room Hire	370.00	0.00		370.00
2,956.97	Chelford Activity Park - Maintenance	5,950.00	858.00	180.25	4,911.75
851.00	Chelford Village - Maintenance	3,100.00	1,127.00		1,973.00
0.00	Asset Maintenance	2,520.00	0.00		2,520.00
20.81	Asset Purchase	8,620.00	2,168.00		6,452.00
1,171.55	Neighbourhood Plan	500.00	0.00		500.00
0.00	Community Day	2,000.00	0.00		2,000.00
0.00	Contingency	1,000.00	0.00	13.36	986.64
861.42	V.A.T.		867.16	41.85	
<b>18,733.98</b>	<b>Total Payments</b>	<b>43,913.00</b>	<b>5,689.52</b>	<b>5,757.86</b>	<b>33,374.63</b>

Cash/Bank Reconciliation	01/04/20	31/08/20	10/09/20	31/03/21
Balance B/Fwd.	60,158.89	60,158.89	76,302.50	70,768.62
Add Total Receipts	43,913.00	21,833.13	223.98	21,865.51
Less Total Payments	-43,913.00	-5,689.52	-5,757.86	-33,374.63
<b>Balance C/Fwd.</b>	<b>60,158.89</b>	<b>76,302.50</b>	<b>70,768.62</b>	<b>59,259.50</b>
<b>Cumulative Balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/20</b>	<b>31/08/20</b>	<b>10/09/20</b>	<b>31/03/21</b>
General Funds	25,431.35	44,869.96	39,336.08	27,826.96
Earmarked Reserves	34,727.54	31,432.54	31,432.54	31,432.54
	<b>60,158.89</b>	<b>76,302.50</b>	<b>70,768.62</b>	<b>59,259.50</b>

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## CASH/BANK RECONCILIATION AS AT - 10<sup>th</sup> September, 2020

### CASH

Balance Brought Forward 01/04/20	
Current Account	14,352.95
Business Reserve Account	45,805.94
Plus Receipts	22,057.11
	82,216.00
Less Payments	11,447.38
Balance Carried Forward 10/09/20	<b>70,768.62</b>

### BANK (Natwest)

<b>Business Reserve Account -</b>	45,821.15	30/06/20
Add income/transfer received since above statement	0.00	
	0.00	
Less unrepresented cheques	0.00	
	0.00	
	45,821.15	10/09/20
<b>Current Account -</b>	31,312.93	30/07/20
Add income received since above Statement	0.00	
	0.00	
Less unrepresented cheques/ Transfer		
Approved 2019/20	-565.28	
For ratification	-266.30	
For Approval	-5,757.86	
Less payment from HMRC account credit	223.98	
	-6,365.46	
	24,947.47	10/09/20
<b>Total Bank Balances 10/09/20</b>	<b>70,768.62</b>	

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## APPENDIX D

### Payments for approval

a. Direct Debit	1&1 IONOS	£2.40	Email account fee - August 2020
b. Direct Debit	1&1 IONOS	£2.40	Email account fee - September 2020
c. Cheque No 001357	Greenfingers Landscapes Ltd.	£216.30	Grounds maintenance - August 2020
d. Cheque No 001358	E. M. Maddock	£5,282.78	Salary April - September 2020, allowances, expenses & SLCC membership
e. Payment from Account credit	H.M. Revenue & Customs	£223.98	Income tax and National Insurance contributions
f. Cheque No 001359	SLCC	£30.00	SLCC National Conference registration fee

## APPENDIX E

### Earmarked Reserves as at 10<sup>th</sup> September, 2020

a. Mere Court Improvements	£345.52
b. Community Project Fund	£18,132.57
c. Asset Refurbishment Fund	£6,134.00
d. Democratic Services Fund	£1,000.00
e. Transparency Code Grant	£117.50
f. Neighbourhood Plan	£1,222.95
g. MUGA Maintenance	£1,000.00
h. Tree maintenance work	£1,980.00
i. Replacement notice boards	£1,500.00