

CHELFORD NEIGHBOURHOOD PLAN
MINUTES OF STEERING GROUP MEETING HELD
6TH SEPTEMBER, 2018 at 7:00p.m.
at Chelford Parish Hall, Knutsford Road, Chelford.

Present: Councillors B. Brindley (Chairman), B. Affleck, G. Willis, D. Wilson.
Dr. E. M. Maddock - Clerk & Responsible Financial Officer, Chelford Parish Council.

1. **APOLOGIES FOR ABSENCE** - Cllr A. Boon, Cllr. L. Hunt, Mr. G. Fryman, Mr. C. Howlett, Mr. R. Massey, Mr. S. Mort, Mr. P. Skelton.

2. **DECLARATIONS OF INTEREST** - None.

3. **MINUTES** -

The minutes of the last meeting, held 15th August, 2018, had been previously circulated to all members of the Neighbourhood Plan Steering Group.

22/18/NP Decision a) That the minutes of the meeting held 15th August, 2018 be confirmed as a correct record and signed by the Chairman.

Proposed: Cllr. D. Wilson

Seconded: Cllr. G. Willis

All in favour

4. **FEEDBACK FROM CHESHIRE EAST COUNCIL ON DRAFT NEIGHBOURHOOD PLAN DOCUMENT** -

Cllr. D. Wilson reported that detailed feedback had been received from Cheshire East Council on the draft Neighbourhood Plan document. The comments had included ideas for consideration relating to the development of infrastructure and further commercial development within the village centre, however, these appeared to have significant dependence upon additional housing development within the Parish. Several amendments had been made to the draft Neighbourhood Plan document relating to minor amendments suggested to improve the clarity of the intended policies.

Cllr. D. Wilson suggested that advice should be sought from Cheshire Community Action relating to the comments raised by Cheshire East Council to ensure that the intention and implications of the proposed amendments were fully understood.

5. **CHESHIRE EAST COUNCIL SITE ALLOCATIONS AND DEVELOPMENT POLICIES DOCUMENT** -

Cllr. D. Wilson reported that the consultation relating to the Cheshire East Council Site Allocations and Development Policies Document was due to open next week, however, the documents were currently available for review. The consultation documents identified further development requirements in Chelford prior to 2030 together with the allocation of safeguarded land for future development requirements. It was considered that the majority of the draft Neighbourhood Plan document was in conformity with the content of the Site Allocations and Development Policies Document. It would be necessary for consideration to be given to the proposal to remove approximately eight hectares of land from the Green Belt given that consultation responses had identified a desire within the community to protect Green Belt land from development.

6. **TO REVIEW PROJECT PLAN** -

Cllr. D. Wilson reported that the project was currently running slightly behind schedule, however, there are only limited activities, including the Strategic Environmental Assessment, required prior to the commencement of the Regulation 14 consultation.

It was considered that advice should be sought from Cheshire Community Action in respect of how to proceed to ensure that activities are completed as efficiently as possible. Upon receipt of this advice the project plan can be updated accordingly.

7. **RECOMMENDATIONS TO PARISH COUNCIL** -

The following recommendations were agreed.

23/18/NP Decision a) That proposed modifications to the draft Neighbourhood Plan document be accepted having regard to the advice received from Cheshire East Council.

b) That the advice of Lucy Hughes (Cheshire Community Action) be requested to assist the Neighbourhood Plan Steering Group in reviewing and fully understanding the implications of the recommendations suggested by Cheshire East Council.

c) That advice be sought from Lucy Hughes (Cheshire Community Action) regarding the order in which remaining tasks should be completed. (i.e. Regulation 14 consultation, Public consultation, Strategic Environmental Assessment.)

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- d) That work proceed with a view to submitting the Neighbourhood Plan document before Christmas, 2018.**
- e) That a review of the Neighbourhood Plan be undertaken following the completion of the Cheshire East Council Site Allocations and Development Policies Document which is anticipated to be adopted between late 2019 and early 2020.**

8. MEETING ACTIONS -

The following actions were agreed.

- 24/18/NP Decision**
- a) That Neighbourhood Plan Steering Group members meet with Lucy Hughes (Cheshire Community Action) to discuss the advice and recommendations received from Cheshire East Council.**
 - b) That amendments be made to the Neighbourhood Plan document in light of the meeting with Lucy Hughes.**
 - c) That the Clerk arrange a venue for the next Steering Group meeting.**

9. DATE OF FUTURE MEETING -

Members confirmed the date of the next Steering Group meeting as: Tuesday 25th September, 2018 at 7:15p.m.

The meeting was closed by the Chairman at 8:20p.m.

Signed: Approval Date: 25th September, 2018