

CHELFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Tuesday 6th October 2020

Time: 7:30p.m.

Venue: Remote meeting via Zoom

Joining Details:

Meeting Link: <https://us04web.zoom.us/j/76274831928?wd=MDlpUWx3V0JJJaGZSU5mZ2dVV05Cdz09>

Meeting ID: 762 7483 1928

Passcode: 3BM69k

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 30th September, 2020

AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to remotely attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest -**
 - (a) To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
- 4. Reports from External Organisations**
 - (a) Gawsworth & Chelford Wards Policing Teams - Report on matters of interest / concern within the Parish.
 - (b) Cheshire East Ward Member Cllr. M. Asquith - Report on items of interest to the Parish Council.
- 5. Finance**
 - (a) To receive and consider the Financial Statement 2020/21 as at 6th October, 2020. (Appendix A)
 - (b) To authorise payments listed at Appendix B.
 - (c) To note receipts since the last meeting. (Appendix C)
 - (d) To receive and consider a grant application from Friends of Chelford Station.
 - (e) To consider authorising the annual donation to the Royal British Legion.
- 6. Planning & Licensing**
 - (a) To consider the following planning applications -
 - i. 20/4193M - 5 Woodfin Croft, Chelford. SK11 9SN
Side and rear extensions.

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- ii. 20/4275M - The Gate House, Chelford Road, Chelford. SK11 9AH
Refurbishment and alterations to an existing ancillary domestic outbuilding.
[20/4276M - Listed Building Consent for above proposed development.]
- (b) To receive an update on the call-in request relating to planning application
20/3607M.
[Eddie Stobart Ltd., Knutsford Road, Chelford. SK11 9AS - Amendment to s106
(release the local connection criteria for the Shared Ownership units) on application
16/0504M - Reserved matters application for access, appearance, landscaping,
layout and scale following approval 13/4640M.]
- (c) To receive an update, if available, from Cheshire East Council regarding concerns
raised about the Licensing Application process.
- (d) To receive and consider any response required in respect of the Government
consultation document titled 'Planning for the future'.
(Consultation closes: 29/10/20)
[Link to consultation information: [https://www.gov.uk/government/consultations/
planning-for-the-future](https://www.gov.uk/government/consultations/planning-for-the-future)]
- (e) To receive and note the draft amended Site Allocations and Development Policies
Document and supporting information.
[Link to documents: [https://moderngov.cheshireeast.gov.uk/ecminutes/mgAi.aspx?
ID=52955#mgDocuments](https://moderngov.cheshireeast.gov.uk/ecminutes/mgAi.aspx?ID=52955#mgDocuments)]

7. Assets

- (a) Chelford Activity Park -
 - i. To receive a summary of issues identified at Chelford Activity Park and updates
on repair work.
 - ii. To receive an update relating to the proposed refurbishment of the play area.

8. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date
of the last ordinary meeting and determine such actions as Members consider
appropriate thereto -
 - i. ChALC - Invitation to attend remote Annual Meeting (19/11/20).
 - ii. Resident - Observations regarding Chelford Village.
 - iii. Resident - Observations regarding resident behaviour.
 - iv. Resident - Maintenance of verges within Parish.

9. Highway Maintenance and Enhancements

- (a) To receive and consider any response required in respect of the Cheshire East
Council Well Managed Highway Infrastructure Winter Service consultation.
(Consultation closes: 20/11/20)
- (b) To receive updates relating to the following outstanding highway matters:
 - i. Alderley Road - potholes and flooding near to railway bridge.
 - ii. Damaged sign, Alderley Road. (Repair due by April 2020)
 - iii. Uprooted signage at Dixon Drive and Pepper Street.
 - iv. Missing street name plate at Carter Lane.
 - v. Broken windows (4) in bus passenger shelter, Chelford Road.
 - vi. Broken window in bus passenger shelter, Knutsford Road.
 - vii. Overgrown hedges - Knutsford Road (Mere Court to Dixon Drive).

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viii. Planted area near to bus passenger shelter, Knutsford Road, Chelford.

ix. Condition of footway along Chelford Road (from Parish boundary to roundabout).

(c) To receive highway matters for attention from Members.

(d) To receive an update relating to the proposed removal and amendments to waiting restrictions in the vicinity of Dixon Drive.

(e) To receive an update relating to accessibility of public right of way (Chelford FP3).

10. Community Issues

(a) To receive an update on community speed watch activities.

(b) To receive an update on improvement work at Mere Court Park.

(c) To receive an update relating to the removal of fencing materials from Mere Court Park.

(d) To receive and consider the draft Green Spaces Questionnaire which aims to assess the current usage and future possibilities for the Green Spaces in Chelford.

(e) To receive an update on Chelford Cricket Club.

(f) To receive an update relating to maintenance work at amenity land off Dixon Drive.

11. Matters for inclusion on next/future meeting agenda

(a) Updates on ongoing asset refurbishment projects.

12. Date of next meeting -

(a) To set a date for the next meeting. (Ordinary scheduled date 12th November, 2020)

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

13. Matters for consideration including those transferred from above items

(as required)

(a) Clerk & Responsible Financial Officer - Update regarding terms of employment.

(b) To receive information relating to Chelford Community Hub.

E.M.Maddock

Dr. E. M. Maddock PSLCC,

Clerk & Responsible Financial Officer.

Dated 30th September, 2020

For further information and copy agenda please contact:

Tel: 01477 571444 Email: clerk@chelfordparishcouncil.org.uk

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APPENDIX A

Financial Statement for 2020/21 as at 6th October 2020					
Actual 2019/20 £.	Details	2020/21 Budget £.	Actual to Sep. 20 £.	Agenda Oct. 20 £.	Budget Balance £.
	Receipts				
31,684.00	Precept	41,913.00	20,956.50	20,956.50	0.00
0.00	Balances	2,000.00	0.00		0.00
84.74	Investment Interest	0.00	15.21		0.00
0.00	Sale of Assets	0.00	0.00		0.00
411.62	Grants, Donations & Refunds	0.00	223.98		0.00
0.00	Contra Income	0.00	0.00		0.00
1,022.16	V.A.T. Refund & Income Tax adjustment		861.42	36.93	945.06
33,202.52	Total Receipts	43,913.00	22,057.11	20,993.43	945.06
	Payments				
9,042.36	Salary (Clerk)	10,908.00	4,957.56	826.26	5,124.18
84.23	National Insurance (Employer)	200.00	91.56	15.26	93.18
643.68	Allowances (Clerk)	725.00	187.28	26.33	511.39
0.00	Chairman/Member Allowances	0.00	0.00		0.00
127.94	Administration	270.00	0.00	51.66	218.34
353.00	Audit Fees (Internal & External)	475.00	169.00		306.00
550.30	Insurance	1,100.00	0.00		1,100.00
50.00	Sect. 137 Donations	400.00	0.00		400.00
510.28	Grants	2,880.00	0.00		2,880.00
217.95	Parish Council Newsletter	375.00	0.00		375.00
64.51	Street Lighting (Electric & Repairs)	270.00	32.50		237.50
28.28	Website	50.00	9.66		40.34
350.00	Professional Services	1,175.00	257.00		918.00
0.00	Advertising	100.00	0.00		100.00
497.20	Subscriptions/Affiliation Fees	545.00	462.20		82.80
100.00	Training	380.00	25.00		355.00
252.50	Room Hire	370.00	0.00		370.00
2,956.97	Chelford Activity Park - Maintenance	5,950.00	1,038.25	180.25	4,731.50
851.00	Chelford Village - Maintenance	3,100.00	1,127.00		1,973.00
0.00	Asset Maintenance	2,520.00	0.00		2,520.00
20.81	Asset Purchase	8,620.00	2,168.00		6,452.00
1,171.55	Neighbourhood Plan	500.00	0.00		500.00
0.00	Community Day	2,000.00	0.00		2,000.00
0.00	Contingency	1,000.00	13.36		986.64
861.42	V.A.T.		909.01	36.05	
18,733.98	Total Payments	43,913.00	11,447.38	1,135.81	32,274.87

Cash/Bank Reconciliation	01/04/20	10/09/20	06/10/20	31/03/21
Balance B/Fwd.	60,158.89	60,158.89	70,768.62	90,626.24
Add Total Receipts	43,913.00	22,057.11	20,993.43	945.06
Less Total Payments	-43,913.00	-11,447.38	-1,135.81	-32,274.87
Balance C/Fwd.	60,158.89	70,768.62	90,626.24	59,296.43
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/20	10/09/20	06/10/20	31/03/21
General Funds	25,431.35	39,336.08	59,193.70	27,863.89
Earmarked Reserves	34,727.54	31,432.54	31,432.54	31,432.54
	60,158.89	70,768.62	90,626.24	59,296.43

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CASH/BANK RECONCILIATION AS AT - 6th October, 2020

CASH

Balance Brought Forward 01/04/20	
Current Account	14,352.95
Business Reserve Account	45,805.94
Plus Receipts	43,050.54
	103,209.43
Less Payments	12,583.19
Balance Carried Forward 06/10/20	90,626.24

BANK (Natwest)

Business Reserve Account -	45,821.15		30/06/20
Add income/transfer received since above statement	0.00		
	0.00		
Less unrepresented cheques	0.00		
	0.00		
		45,821.15	06/10/20
Current Account -	52,267.03		04/09/20
Add income received since above Statement	0.00		
	0.00		
Less unrepresented cheques/ Transfer			
Approved 2019/20	-565.28		
Approved	-6,021.76		
For Approval	-1,135.81		
Less payment from HMRC account credit	260.91		
	-7,461.94		
		44,805.09	06/10/20
Total Bank Balances 06/10/20		90,626.24	

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APPENDIX B

Payments for approval

a. Cheque No 001360	Greenfingers Landscapes Ltd.	£216.30	Grounds maintenance - September 2020
b. Cheque No 001361	E. M. Maddock	£882.58	Salary October 2020, allowances & expenses
c. Payment from Account credit	H.M. Revenue & Customs	£36.93	Income tax and National Insurance contributions

APPENDIX C

Receipts

a. Cheshire East Borough Council	£20,956.50	Precept 2020/21 (50%)
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